

Setting Up the Computer (updated August, 2016)

1. If you have electricity, plug in the power strip and go ahead and plug the computer and printer into the power strip. If you do not have electricity, do **NOT** plug in the computer at all – it should run off its own internal battery for the event. Plug the printer directly into the battery.
2. Turn on the computer.
3. The new computers have enough USB slots that you should not need to use the USB hub. You need to connect the printer, two master stations and the wireless driver for the mouse. There should be 4 USB ports on the sides and the back.
4. Mouse: the USB driver for the mouse is stored in the bottom of the mouse. The button in the middle releases the driver. Sometimes the driver is just left in the computer which is fine. There is a button on the bottom of the mouse near one end that turns on the mouse.
5. Connect the printer to the computer.
6. Start OE2010 by double clicking it.
7. If the event was recently set up it should default to the day's event. If not, got to Event, then Select, and select the day's event.
8. Go to Entries, then Edit to open the Entries screen. Plug in the master station labeled Registration. Click the Green Circle icon to see if the Entries screen is communicating with the Registration box. There is a circle in the bottom right corner that should turn green if everything is working. (If not, see the handout for Registration to troubleshoot the port settings.)
9. Go to Competition Day, then Read Chips, to open the Download screen. Plug in the master station labeled Download. Click the Green Circle icon to see if the Download screen is communicating with the Download box. There is a circle in the bottom right corner that should turn green if everything is working. (If not, see the handout for Download to troubleshoot the port settings.) There has sometimes been some difficulty with getting the Download screen to open – it seems to need to find the printer in order to work properly – and sometimes it can't find the printer. Things that have seemed to work and/or made a difference:
 - a. turning on the printer before trying to open the Download screen (you might need to close then reopen the program and/or reboot the computer)
 - b. changing which USB port the printer is plugged into (you might need to close then reopen the program and/or reboot the computer)
 - c. printing something from the Entries window (go to Reports and pick something)